

Catherine Fouchard

De: ne-pas-repondre@notification.service-public.fr
Envoyé: mardi 26 octobre 2021 16:22
À: Catherine Fouchard
Objet: Modification d'une association - Dossier clos



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Bonjour,

Votre demande de Modification d'une association a été traitée par le service chargé de votre dossier n°A-1-Q4Q668A0V.

Message du service instructeur : "PREFECTURE DE POLICE Direction des Transports et de la Protection du Public SDPSES - BPAS section associations 36, rue des Morillons 75015 PARIS Votre télé-declaration : A-1-Q4Q668A0V a été enregistrée. L'association ayant pour titre : IBEF- FEDERATION INTERNATIONALE DE L'EMULSION DE BITUME , portant le numéro W751127381 est modifiée. Vous trouverez dans le porte-documents de Votre Compte Association le récépissé de déclaration de votre association."

Un document a été mis à votre disposition dans le porte-documents de votre compte service-public.fr.

Cordialement,

L'équipe service-public.fr

Ce message a été envoyé automatiquement. Merci de ne pas y répondre.

Direction de l'information Légale et administrative - [Mentions légales](#)



ARTICLES OF ASSOCIATION

Released on: 16/10/1996

Amended on: 23/02/2016

Amended on 25/03/2018

Amended on 18/02/2019

Amended on 29/06/2021

CHAPTER 1: OVERVIEW

Article 1: NAME

The IBEF (International Bitumen Emulsion Federation) brings together road-building bitumen emulsion manufacturers through their national associations.

Article 2: IBEF OBJECTIVES – RIGHTS AND OBLIGATIONS

2.1: Objectives of the IBEF:

The objectives of the International Federation are as follows:

- Promoting the use of bitumen emulsion worldwide
- Collecting market information and promotional material used in various emulsion-producing countries and disseminating it for the benefit of all. Exchanging information on standardisation
- Exchanging information and best practices on safety standards
- Exchanging information and best practices on bitumen emulsions, particularly concerning the production and use of bituminous binders
- Conducting periodic worldwide technical symposiums dedicated to bitumen emulsions for road-building applications. In this case, the IBEF member in the country where the symposium is held shall be the main coordinator and focal point responsible for organising it, managing expenses and collecting participation fees.

2.2: Rights and Obligations

The IBEF is a registered legal entity in accordance with the legal provisions in force in the country of its headquarters.

The IBEF complies with the laws in force in the various countries of its members with respect to free competition in the award of works contracts.

All IBEF members have access to any information released by the IBEF pursuant to the above-listed objectives. Members' obligations are defined by these Articles of Association.

Article 3 – IBEF HEADQUARTERS

The IBEF headquarters are at 9, Rue de Berri-75008 Paris, France, at the headquarters of Routes de France. The administrative offices may be temporarily relocated to the country of the Acting President of the IBEF.

Article 4 – PERIOD OF INCORPORATION

The IBEF has been incorporated for a period of ninety-nine years from the date of its establishment. Nevertheless, its members convening in a General Meeting may agree to dissolve it before the expiration of this term.

Article 5: OFFICIAL LANGUAGES

French, Spanish and English are the three official languages of the IBEF.

Article 6: DISSOLUTION - LIQUIDATION

In the event of dissolution, the liquidator shall:

- Submit the liquidation accounts
- Allocate the net assets, if any, in accordance with the legal provisions in force.

CHAPTER 2: GOVERNANCE

Article 7: BOARD OF DIRECTORS

The Board of Directors consists of twelve member seats maximum.

The term of office of each member is four years, renewable upon the agreement of the General Assembly.

The members of the Board of Directors are full members of the IBEF. Each of them is entitled to appoint one representative, and possibly, one alternate. Each appointment is submitted for the approval of the Board of Directors. Failing to secure the appointment or approval shall cause the permanent headquarters to be declared vacant.

Article 8: PERMANENT MEMBERS OF THE BOARD OF DIRECTORS

Six permanent member seats are reserved for the six founding associations of the IBEF, i.e., FBS (Germany), ATEB (Spain), AEMA (United States), SFERB (France), SITEB (Italy) and REA (United Kingdom).

In case one of the founding members leaves or declines its rights on the Board of Directors, Article 9 shall apply to fulfil the vacant seat.

Article 9: OTHER BOARD OF DIRECTORS MEMBERS

Additional Board of Directors member seats – up to six - are assigned to members that submit a request to this effect to the President.

Article 10: PRESIDENT AND VICE-PRESIDENTS

The President's term is two years. This term may be renewed for an additional period of two years, upon the agreement of the Board of Directors.

The vice presidents' term is two years. This term may be renewed for an additional period of two years, upon the agreement of the Board of Directors.

Article 11: RESPONSIBILITIES

Responsibilities of the Board of Directors

- Approving the admission of a new member of the IBEF (any admission granted during a calendar year enters into effect at the start of that year)
- Approving the exclusion of an IBEF member

- Approving the appointment of member representatives to the Board of Directors
- Electing the President of the Board of Directors, as well as one or two Vice-Presidents
- Approving the annual accounts and the budget in view of their submission to the vote of the General Meeting.
- Proposing amendments to the Articles of Association for submission to the vote of the General Meeting.

The Board of Directors meets at least once a year.

Responsibilities of the President

- Representing the International Federation when necessary
- Collecting and distributing information that may be of interest to members
- Convening Board of Directors and General Meetings
- Chairing Board of Directors and General Meetings
- Approving the minutes of the Board of Directors and General Meetings
- Together with the Executive Director and the Secretary General, drawing up the annual accounts and the budget to be submitted for approval to the Board of Directors.

Article 12: BOARD OF DIRECTORS VOTING

The decisions of the Board of Directors are taken by a simple majority of the members present or represented. Voting through an electronic system is permissible.

Exception to this rule:

- Exclusion of an IBEF member shall require a two-thirds majority.

In the event of a tie vote, the President shall have the casting vote.

Article 13: ANNUAL GENERAL MEETING

The General Meeting is attended by full members. The invitation to participate in the General Meeting is sent by the President to each full member at least two months in advance. The meeting agenda will be sent by the President at least one month in advance and shall enclose all the relevant documents.

Responsibilities of the General Meeting

- Electing the members of the Board of Directors
- Approving the annual accounts and the budget
- Amending the Articles of Association
- Dissolving the IBEF and appointing a liquidator.

Article 14: GENERAL MEETING VOTING

Each full member is entitled to one voting right.

The decisions of the General Meeting are taken by a simple majority of the members present or represented. Voting through an electronic system is permissible.

Exceptions to this rule:

- Amendment of the Articles of Association: two-thirds majority
- Dissolving the IBEF and appointing a liquidator: two-thirds majority

In the event of a tie vote, the President shall have the casting vote.

Article 15: EXECUTIVE COMMITTEE

The Executive Committee has the following structure:

Executive Staff

- President
- Vice-President(s)
- Last Acting President
- Executive Director
- Secretary General
- Communications Coordinator
- Technical Coordinators (number of positions appointed as required).

The Executive Director, Secretary General, Communications Coordinator and Technical Coordinators are recommended by the President and appointed by the Board of Directors.

Terms of office for Executive Committee members are for a one-year periods which may be renewed for additional one-year terms as recommended by the President and at the agreement of the Board of Directors.

Role of the Executive Committee

The tasks of the Executive Committee are defined by the Board of Directors. They include the tasks of the Executive Director and the Secretary General, and especially:

- Ensuring budget control.
- Developing annual plan for Board approval
- Reviewing progress of approved annual plan

Role of the President (within the Executive Committee)

Selection and maintenance of an effective functional Executive Committee
Convening Executive Committee meetings
Chairing Executive Committee meetings
Together with the Executive Director, managing the annual accounts and the budget as approved by the Board of Directors
Initiating communication to members as needed
Representing the IBEF at externally meetings and events when appropriate

Role of the Vice President

Support to the President when required

Role of the Executive Director

Facilitating and promoting relations between members and the Executive Committee, as well as among the members themselves.
Preparing the annual accounts and the budget as well as the amount of contributions.
Preparing the agenda of the General Meeting
Managing the implementation of the annual plan
Managing the IBEF bank accounts

Role of the Secretary General

Providing secretarial duties
Managing the accounting and cash-flows
Managing the website service contract
Focal point for all member communications including organization of Annual meetings
Coordinator for IBEF material and presence at other external industry meetings and events

Role of the Communications Coordinator

Communication needs to support IBEF mission and strategy
Propose to the Executive Committee and members communication plans using existing IBEF tools (eg: mailings, website and social media, newsletters)



Upon the validation by the Executive Committee, the Communication Coordinator shall require the services of an external agencies

External agencies/resources

Managed by Communication Coordinator to produce and implement the plans:

- Brochure/promotional material design, content generation and printing needs
- Promotion tools
- Website management of content updates and coordinate content revisions and general development needs

Role of the Technical Coordinators

Provide technical expertise and leadership in conjunction with membership
Assist in program development reflective of organized conference themes
Historical attendance tracking and reporting for recommendations and planning
Committee, staff, member liaison activities
Continuing education programs and activities
Identify, produce, and deliver timely, quality continuing education programs/services reflective of the association's mission
Develop web-based learning initiatives
Assistance in various internal/external meetings as required by committees.

Article 16: BUDGET CONTROL

Before being submitted to the Board of Directors, the annual accounts are endorsed by an accountant approved by the Board of Directors

CHAPTER 3: MEMBERS – ADMISSIONS – CONTRIBUTIONS

Article 17: MEMBERS

Membership in the IBEF is subjected to involvement in a bitumen emulsion-related activity worldwide. Members are divided into two categories:

PANEL A: FULL MEMBERS

National associations of bitumen emulsion producers.

PANEL B: ASSOCIATE MEMBERS

Group 1:

Individual companies producing emulsions

Group 2:

Users of bitumen emulsion for road-building applications and their associations. Producers of chemicals, of bitumen, or manufacturers of equipment related to the production and application of bitumen emulsions, including their associations.

Other professionals from areas of activity related to the production or use of bitumen emulsion, such as engineering consultants, laboratories etc. (non-exhaustive list).

Group 3

Academics, members of administrative bodies, non-profit organizations, etc.

Article 18: ADMISSION

Admission requests shall be addressed to the IBEF President.

Applications submitted by an association significantly representative of their national industry, should include the following information:

- Name of the association
- Address
- List of members
- Name of the representative

Applications submitted by individual entities shall include the following data:

- Company name
- Address
- Name of the representative
- Motivation to join the IBEF

Article 19: CONTRIBUTIONS

The annual contributions are intended to cover the current operating expenses and are collected at the start of the calendar year.

In order to minimize the operating expenses of the IBEF to the extent possible, the IBEF uses the existing facilities of member associations. IBEF members shall be responsible for the expenses incurred by their representatives in the performance of activities within the IBEF.

The initial contribution becomes due and payable the moment the membership application has been approved, pro rata to the length of membership of the year.

The annual contribution of individual IBEF members has been determined as follows:

PANEL A

Single contribution: €1000

PANEL B

Group 1

Single contribution: €500

Group 2

Single contribution: €1,000

Group 3

Single contribution: € 250

Article 20: WITHDRAWAL

Any member is entitled to withdraw from the IBEF. Such a member shall inform the President thereof. The respective member shall remain liable for the payment of contributions due as well as for contributions corresponding to a period of six months following the duly acknowledged withdrawal.



Gaylon Baumgartner
Président



Catherine FOUCHARD
Secrétaire Général

DISCLAIMER

It is the strict policy of the International Bitumen Emulsion Federation (IBEF) in all its meetings and activities to adhere to the objectives of the organization and to permit no deviations there from. This policy is essential to avoid charges of conduct contrary to the laws.

A. The objectives of the IBEF are to advance, in all lawful ways, the efficient, effective, safe, and environmentally protective use of asphalt emulsions through engineering, research, education and testing. The IBEF is not intended to, and may not, play any role in competitive decisions of its members, nor in any way restrict competition among participants in any industry.

B. IBEF members and employees shall not discuss, consider or debate asphalt emulsion prices, associated material or equipment prices, pricing practices, production costs, production targets, market division, exclusion of competitors, or any other subject prohibited by the laws.

1. Neither the IBEF nor any committee or activity of the IBEF shall be used for the purpose of bringing about or attempting to bring about any understanding or agreement, written or oral, formal or informal, express or implied, among competitors with regard to prices, terms or conditions of sale, distribution, volume of production, territories or customers.

2. No IBEF activity or communication shall include discussion for any purpose or in any fashion of pricing methods, production quotas, or other limitations on the timing, costs, volume, production, terms of sale, or allocation of territories or customers.

3. No IBEF activity or communication shall include any discussion which might be construed as an attempt to prevent any person or business entity from gaining access to any market or customer for goods or services, or to prevent any business entity from obtaining a supply of goods, or otherwise purchasing goods or services freely in the market. No IBEF activity or communication shall include any attempt to prevent any vendor from participating in any trade show, conference or exhibition on reasonably equitable terms with other participants.

4. No IBEF activity or communication shall include any discussion which might be construed as an agreement or an understanding to refrain from purchasing any raw materials, equipment, services or other supplies from any supplier.

5. In conducting meetings, the presiding officer shall prepare and follow a formal agenda. Minutes of the meeting shall be distributed to all members participating therein who validate their content. Minutes of all meetings are kept by the Secretary General.

6. In informal discussions at the site of an IBEF meeting, but beyond the control of the presiding officer, all members are expected to observe the same standards of personal conduct as are required of the IBEF in its compliance with this antitrust policy.

C. If there are any violations of this policy, the offending member will be ruled out of order immediately, and a record minute will be made to that effect. In addition, the Board of Directors or Executive Committee may take such other corrective or remedial action as it deems appropriate, including without limitation removal from office or expulsion from members.